

2018 Grant Application

Organizational Profile

Date of application: _____

Organization name: _____

Year founded: _____

Employer Identification Number: _____

Street address/city/state/zip: _____

Executive Director: _____ Phone: _____ email: _____
(Or equivalent, please state title)

Development Director: _____ Cell Phone: _____ email: _____
(Or equivalent, please state title)

Website: _____

Describe the mission of your organization: _____

Number of full-time employees: 2017 _____ 2016 _____

Number of people served: 2017 _____ 2016 _____

Signature and Title of responsible Officer of your organization: _____

Include current list of board of trustees and their occupation

PLEASE LIMIT YOUR RESPONSE TO THE QUESTIONS BELOW TO A MAXIMUM OF 4 PAGES

1. What is the purpose of this grant proposal and what dollar amount is requested?

2. What needs would be met?

3. List timeframe of your proposal:

4. What are the expected outcomes and how will they be measured?

5. What are your plans for long-term funding of this project? Include your plan for financial sustainability.

Financial Information

- Specific amount requested: _____
- Annual budget: _____
- Request is _____% of your annual organization budget
- List other sources of funding applicable to the proposal. List each source and amount requested. Indicate if the status of the funding is pending, committed or received and for what year:

Source: _____ Amount: _____ Status: _____ Year: _____

Source: _____ Amount: _____ Status: _____ Year: _____

Source: _____ Amount: _____ Status: _____ Year: _____

- Percentage of Board Members who contribute financially to your organization _____%
Total Board Contributions: _____
- Number of full Board meetings last year: _____
Average % of Board members in attendance at those meetings _____%

- List the organization's top three salaries, including benefits.

Position: _____ Salary: _____ Benefits: _____

Position: _____ Salary: _____ Benefits: _____

Position: _____ Salary: _____ Benefits: _____

- Does your organization have an endowment? _____
What is its worth? _____
- List amount of all outstanding debt as of application date: _____
 - Attach current organizational budget
 - Attach actual budget from last year
 - Attach project budget, if applicable
 - Attach current list of board of trustees and their occupation